

Corporation of the Township of Chisholm

Building Permit Fee Annual Report

For the year ending December 31, 2023

This report is issued pursuant to the requirements of Section 7(4) of the Building Code Act, as amended. This report sets out the Total Fees collected, a summary of the indirect and direct costs of administration and enforcement and the statement of reserve funds for building services.

Total Fees:

*Total Fees collected for the period
January 1, 2023 to December 31, 2023
Under By-Law 2023-39 of the Township of Chisholm* **\$ 35,584.17**

Cost of Delivery Services:

*Direct Costs of administration and enforcement of the Act,
Including the review of applications for permits and the
Inspection of buildings.* **\$ 17,278.87**

*Indirect Costs of administration and enforcement of the Act,
Including support and overhead costs, staff training,
Information technology, accommodation, insurance and
Legal services.* **\$ 12,367.61**

Clerical support - 2 days/month (27.72 @ 15 x 12) **\$ 4,989.60**

Total Costs of Delivering Services: \$ 34,636.08

Revenue over Expenditures as of December 31, 2023 \$ 948.09

Statement of Building Dept. Reserve Fund as of December 31, 2023 \$ 31,450.84

Dated this ____ day of March, 2024

Jenny Leblond, CAO Clerk-Treasurer
Township of Chisholm